

2016 Thunder Valley Rally (Sept. 16 & 17, 2016)

Vendor Agreement

TVR® has limited vendor space and only accepts those that are approved by the TVR® Committee. Our goal is to offer only the highest quality to our TVR guests. Early bird vendor apps. are due July 1, 2016 (20% Off), and all apps must be submitted by Aug. 12, 2016. Applications can be mailed to:



Cottonwood Rec. Center (Attn: TVR)
150 S. 6th St.
Cottonwood, AZ 86326

All applications must be submitted with payment in the form of cash or check ONLY. Any application received without requested form of payment enclosed will not be accepted. If applications are approved payment will then be processed. All vendors will be notified on or before Aug. 19, 2016 if they are approved. For those who are not, a refund will be sent along with notification.

Thunder Valley Rally is held in Historic Old Town Cottonwood on Sept. 16 beginning at 1 p.m. and concluding at 11 p.m., and then again on Sept. 17th starting at 10 a.m. and ending at 11 p.m. Vendors have until Sunday, Sept 18th at 11 a.m. to tear down. All roads will re-open Sunday morning at 9 a.m. This event is hosted by the City of Cottonwood and the Old Town Association to promote and support the local area and businesses.

Vendors are located in the Old Town Jail lot, Civic Center lot, Council Chambers lot, Human Resource and Finance lot, and the lot adjacent to the Tavern Bar & Grill. The vendor staging area is located at 791 N. Main St. at the Old Town Activity Park lot. This is also designated vendor parking. Vendor check-in begins at 8 a.m. at the Old Town Activity Park. Designated vendor check in will be arranged prior to the event with staggered times based on individual needs per vendor. Each Vendor must arrive no later than 5 minutes past there designated Check in Time. If a vendor arrives earlier and space permits, they will be shown to their spot. If not, the vendor must wait for their designated check in time. If you're a vendor who will be setting up a trailer as part of your space we will need to know this as well as which direction the trailer opens up.

Vendor Gates Open at 1 p.m. on Friday, Sept. 16, 2015, & Close at 11 p.m. (Vendors must remain open until at least 8 p.m.)

Vendor Gates Open at 10 a.m. on Saturday, Sept. 17, 2015, & Close at 11 p.m. (Vendors must remain open until at least 8 p.m. (*Vendors must wait until the program has concluded on Saturday (11:30 p.m.) to begin de-constructing their booth.*)

Vendors must be torn down by 11 a.m. on Sunday, Sept. 18, 2016 (*This is more of a wrap day.)

General Public Hours:

Friday, Sept. 16th 1-11:00 p.m.

Saturday, Sept. 17th 10 a.m. – 11:00 p.m.

Sunday, Sept. 18th Must be torn down by 11 a.m. (Last minute sales day. No TVR activities scheduled).

(Please Check One)

_____ 10X10 \$300.00, _____ 10X20 \$400.00, _____ 10X30 \$500.00,

_____ 20X20 \$600.00, _____ 20X30 \$700.00

Is your booth a trailer set up_____ If yes, what side is your display: Passenger or Driver

Early bird vendor apps. reduce each space fee by 20%.

Describe items being sold:

Security:

Thunder Valley Rally® will provide security personnel 24/7 inside the vendor area beginning Sept. 18, 2015. However, you are responsible for protecting your merchandise from theft or damage. No one will be permitted to remain inside vendor areas after the venue has closed each evening.

Liability:

When it is deemed necessary through the City of Cottonwood's Risk Management department that a Certificate of Liability Insurance is required, you must provide your Certificate of Insurance meeting the minimum requirements no later than September 1st. Specific information about who is required to submit a certificate of insurance and what the minimum requirements are is located in the attached letter. If you are required to submit a certificate of insurance to the City and do not submit before the deadline, you may be removed from event participation. A TVR representative will inform you upon registration if this is a requirement for your booth.

City of Cottonwood
816 N. Main St.
Cottonwood, AZ 86326

Prohibited Activities and Restricted Merchandise:

- No unauthorized use of the Thunder Valley Rally® name and/or logo. TVR® holds state registered trademarks on the words "Thunder Valley Rally®". Merchandise utilizing these words or images will be confiscated and vendor will be required to leave the property. The TVR® Committee will pre-select vendors to offer TVR® merchandise.
- No firearms sales
- All knives, swords, or other items considered to be weapons must be secured from public access
- No hardcore pornography sales or displays
- Merchandise displaying foul language or obscenity must be cleared in advance by TVR®
- No controlled substances
- No games of chance
- No food/beverage sales or give-a-ways
- No vendor merchandise that infringes on copyrights
- **Display vehicles must fit inside your assigned vendor space.** Trucks, trailers, golf carts, ATV's, and motorcycles used for transportation are not permitted. These associated vehicles must be parked in the vendor parking area at: 791 N. Main St.

Safety:

All vendors are obligated to obey all pertinent fire and safety codes, laws, ordinances, and regulations as mandated by the State of Arizona, City of Cottonwood, and Thunder Valley Rally®.

Sublet:

Every vendor on the property must be individually registered and insured. No subletting or sharing is allowed and will result in additional fees and/or the violator being escorted from the property. **(This policy will be strictly enforced.)**

Overnight Parking:

All vendors will have access to overnight parking for their vehicles only during the event. Camping is available. Please go to the camping page to reserve your space @ www.thundervalleyrallyaz.com

Cancellation:

If you register and pay for a vendor space but later discover you are unable to make the event, TVR® will refund your vendor fees, less a 5% processing charge, if you notify our office in writing no later than **Sept. 2, 2016**. No refunds will be considered beyond that date.

Lighting:

Vendors are responsible for providing their own lighting requirements.

Hold Harmless/ Indemnity Agreement:

Waiver of Liability: In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby from myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the City of Cottonwood's Thunder Valley Rally and their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to the City of Cottonwood's Thunder Valley Rally and/ or agents authorized by them to use any photographs, videotapes, motion pictures, recordings and any other record of this event for any legitimate purpose

Company Name: _____

Company Representative: _____

Date: _____

Company Contact Info

Email: _____

Phone: _____